

## Scenarios for ODDS Services Related to COVID-19

### Helpful Resources

Oregon Health Authority: <https://www.oregon.gov/oha/PH/DISEASESCONDITIONS/DISEASESAZ/Pages/emerging-respiratory-infections.aspx>

CDC: <https://www.cdc.gov/coronavirus/>

ODDS: <https://www.oregon.gov/DHS/SENIORS-DISABILITIES/DD/Pages/ODDS-COVID-19-Information.aspx>

### Definitions

**Suspected case COVID-19** means there has been a test for COVID-19 or a physician has indicated that it is likely the person has COVID-19 and is told to self-isolate, but is not being tested at this time.

**Quarantine** means that the person has been directed by Public Health or a Physician to be isolated from others because a person has had an exposure or potential exposure to Covid-19. This means that the individual does not go to work or DSA programs during this period. As defined by the CDC Quarantine separates and restricts the movement of people who were exposed to a contagious disease to see if they become sick.

**Isolation** means that the person has been directed by Public Health (potentially via the individual's Physician) to be isolated from others because they have a positive COVID-19 test and are ill / displaying symptoms of COVID-19, or do not yet have a positive COVID-19 test but are ill / displaying symptoms of COVID-19 while they await their test results. This means that the individual does not go to work or DSA programs during this period. As defined by the CDC Isolation separates sick people with a quarantinable communicable disease from people who are not sick.

**Note:** This is general guidance, please check with local Public Health for specific guidance for your county:

<https://www.oregon.gov/DHS/SENIORS-DISABILITIES/DD/ODDS%20Resource%20Library/Local%20Public%20Health%20Contacts.aspx>

**Scenario:** 24 Hour/Foster Care resident with a positive case of COVID-19

ODDS Response	CME Response	Provider Response
<ul style="list-style-type: none"> <li>• Communicate with Provider - Follow OHA / County rules</li> <li>• Refer provider to <a href="#">public health website</a></li> <li>• Initiate mandatory restrictions on visitors (if not already in place for the setting, see: PT 20-028)</li> <li>• Notify CME</li> <li>• Initiate mandatory restrictions of no new entry – Communicate to CME no new entry</li> <li>• Initiate mandatory requirement of following instruction from Public Health</li> <li>• Work with CME and provider to identify alternative services or providers if needed</li> <li>• Assist with access to the BCU list of approved DSPs</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure ODDS notified as outlined in <a href="#">AR 20-049</a></li> <li>• Notify local Public Health, or verify local Public Health has been notified by the Physician</li> <li>• Work with the residential provider and ODDS to identify alternative services or providers if needed</li> <li>• Ensure planning is in place there is regular communication with the provider</li> <li>• Notify ODDS of actions taken and required provider actions taken</li> </ul>	<ul style="list-style-type: none"> <li>• Provider Notifies ODDS as outlined in <a href="#">AR 20-049</a></li> <li>• Mandatory consult with Public Health – must follow all Public Health guidance</li> <li>• Implement Isolation and move resident to their own room</li> <li>• Move residents to other group homes or settings/sites, <i>if consistent with Public Health guidance</i></li> <li>• Follow public health guidance on keeping medical appointments</li> <li>• Follow all requirements given by ODDS</li> <li>• Maintain log of all non-residents who interact with the resident who is isolated (including staff)</li> <li>• Restrict internal group activities to prevent exposure – this includes meals, recreation, etc.</li> <li>• Provide info to all staff and residents on heightened precautions</li> <li>• Require and provide Personal Protective Equipment (PPE) for staff. A provider should make it clear to Public Health that they have a positive case and they need priority PPE. If they are not able to get required PPE at any time, they must document this.</li> <li>• Facilitate electronic communication for family and friends.</li> <li>• Initiate required enhanced training and protocol review with DSPs or other direct providers.</li> </ul>

**Scenario:** 24 Hour/Foster Care resident with suspected case of COVID-19

ODDS Response	CME Response	Provider Response
<ul style="list-style-type: none"> <li>• Communicate to Provider - Follow OHA / County rules</li> <li>• Refer provider to <a href="#">public health website</a></li> <li>• Initiate mandatory restrictions on visitors (if not already in place for the setting, see: PT 20-028)</li> <li>• Initiate mandatory restrictions of no new entry – Communicate to CME no new entry</li> <li>• Notify CME</li> <li>• Assist with access to the BCU list of approved DSPs</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure ODDS was notified as outlined in <a href="#">AR 20-049</a></li> <li>• Follow Public Health/Oregon Health Authority direction</li> <li>• Discuss backup and emergency plan (including alternative or additional services or providers) with provider and begin steps to implement plan as appropriate</li> <li>• Communicate regularly with the provider</li> <li>• Enforce no new entry until the test results indicate no COVID-19</li> <li>• Monitor supports via electronic communication for family and friends.</li> </ul>	<ul style="list-style-type: none"> <li>• Call physician</li> <li>• Notify and follow Public Health/ Oregon Health Authority direction (via Physician)</li> <li>• Notify ODDS as outlined in <a href="#">AR 20-049</a></li> <li>• Notify CME</li> <li>• Implement Isolation and keep resident in their own room or move resident to their own room until test results indicate no COVID-19 and symptoms ceased for 72 hours</li> <li>• Maintain log of all non-residents who interact with the resident who is isolated (including staff)</li> <li>• Restrict internal group activities to prevent exposure – this includes meals, recreation, etc.</li> <li>• Provide info to all staff and residents on heightened precautions</li> <li>• Require and provide Personal Protective Equipment (PPE) for staff.</li> <li>• Facilitate electronic communication for family and friends.</li> <li>• Initiate required enhanced training and protocol review with DSPs or other direct providers.</li> </ul>

**Scenario:** In-Home Resident has a positive case of COVID-19

ODDS Response	CME Response	Provider Response
<ul style="list-style-type: none"> <li>• Follow Public Health/Oregon Health Authority direction</li> <li>• Communicate to Provider(s) - Follow OHA / County guidance</li> <li>• Refer to public health website</li> <li>• Require CME to review and implement back up plan as needed</li> <li>• Assist with access to the BCU list of approved DSPs</li> </ul>	<ul style="list-style-type: none"> <li>• Notify ODDS at outlined in <a href="#">AR 20-049</a></li> <li>• Notify local Public Health, or verify individual/family has notified, and follow Public Health guidance</li> <li>• Ensure in-home providers and family have the <a href="#">in-home worker guidance</a> published by OHA.</li> <li>• Ensure the person has necessary care, medications and food for isolation period</li> <li>• Coordinate care if needed such as home delivered meals, leaving items at the home, providers to do ADL</li> <li>• Review and update back up plan and implement as necessary</li> <li>• Coordinate with ODDS on alternative setting if care cannot be delivered in their home</li> </ul>	<ul style="list-style-type: none"> <li>• PSWs notify CME</li> <li>• Agency providers notify ODDS per <a href="#">PT 20-015</a></li> <li>• Follow Public Health/Oregon Health Authority direction (likely to come from the Physician) and <a href="#">OHA guidance for in-home workers</a>.</li> <li>• Follow all Physician requirements, including isolation</li> <li>• Restrict all visitors other than those necessary to ensure care as directed by Public Health</li> <li>• Require and use Personal Protective Equipment (PPEs) for those supporting the individual. Require and provide Personal Protective Equipment (PPE) for staff. A provider should make it clear to Public Health that they have a positive case and they need priority PPE. If they are not able to get required PPE at any time, they must document this.</li> <li>• Support person with gathering needed supplies for isolation period of time</li> <li>• Support person with moving to alternative setting if applicable</li> <li>• Keep log of all individuals who interact with individual (including PSWs, DSPs, etc.)</li> <li>• Restrict internal group activities to prevent exposure – this includes meals, recreation, etc.</li> <li>• Facilitate electronic communication for family and friends as appropriate</li> </ul>

	<ul style="list-style-type: none"><li>• Require enhanced training and protocol review for any paid providers</li><li>• Encourage unpaid caregivers to get training as needed</li><li>• Notify ODDS with plan for supporting the person</li></ul>	
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**Scenario:** In-Home Resident has suspected case of COVID-19

ODDS Response	CME Response	Provider Response
<ul style="list-style-type: none"> <li>• Follow Public Health/Oregon Health Authority direction</li> <li>• Communicate to Provider(s) - Follow OHA / County guidance</li> <li>• Refer to public health website</li> <li>• Require CME to review and implement back up plan as needed</li> </ul>	<ul style="list-style-type: none"> <li>• Notify ODDS as outlined in <a href="#">AR 20-049</a></li> <li>• Ensure the person has necessary care, medications and food during isolation period</li> <li>• Ensure in-home providers and family have the <a href="#">in-home worker guidance</a> published by OHA.</li> <li>• Coordinate care if needed such as home delivered meals, leaving items at the home, providers to do ADL</li> <li>• Review and update back up plan and implement as necessary</li> <li>• Coordinate with ODDS on alternative setting if care cannot be delivered in their home</li> <li>• Require enhanced training and protocol review for any paid providers</li> </ul>	<ul style="list-style-type: none"> <li>• PSWs notify CME</li> <li>• Follow Public Health/Oregon Health Authority direction (likely to come from the Physician) and <a href="#">OHA guidance for in-home workers</a>.</li> <li>• Follow all Physician requirements, including isolation</li> <li>• Restrict all visitors other than those necessary to ensure care</li> <li>• Require and use Personal Protective Equipment (PPEs) for those supporting the individual</li> <li>• Support person with gathering needed supplies for isolation period of time</li> <li>• Keep log of all individuals who interact with individual (including PSWs, DSPs, etc.)</li> <li>• Restrict internal group activities to prevent exposure – this includes meals, recreation, etc.</li> <li>• Facilitate electronic communication for family and friends as appropriate</li> </ul>

	<ul style="list-style-type: none"><li>• Encourage unpaid caregivers to get training as needed</li></ul>	
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**Scenario:** 24 Hour/Foster Care resident is quarantined due to potential exposure to COVID-19

ODDS Response	CDDP/Brokerage Response	Provider Response
<ul style="list-style-type: none"> <li>• Notify CME</li> <li>• Track result of testing</li> </ul>	<ul style="list-style-type: none"> <li>• Track result of testing</li> <li>• Continue remote monitoring</li> <li>• Review, update and initiate back up plans as needed</li> </ul>	<ul style="list-style-type: none"> <li>• Provider Notifies ODDS per <a href="#">PT 20-015</a></li> <li>• Keep resident in their own room or move resident to their own room</li> <li>• Move residents to other group homes or settings/sites, <i>if consistent with Public Health</i></li> <li>• Follow public health guidance on keeping medical appointments</li> <li>• Follow all requirements given by ODDS</li> <li>• Maintain log of all non-residents who interact with the resident who is isolated (including staff)</li> <li>• Restrict internal group activities to prevent exposure – this includes meals, recreation, etc.</li> <li>• Provide info to all staff and residents on heightened precautions</li> <li>• Require and provide Personal Protective Equipment (PPE) for staff. A provider should make it clear to Public Health that they have a positive case and they need priority PPE. If they are not able to get required PPE at any time, they must document this.</li> <li>• Facilitate electronic communication for family and friends.</li> <li>• Initiate required enhanced training and protocol review with DSPs or other direct providers.</li> </ul>



**Scenario:** Employment or DSA setting has a positive case of COVID-19

ODDS Response	CDDP/Brokerage Response	Provider Response
<ul style="list-style-type: none"> <li>• Follow Public Health/Oregon Health Authority direction</li> <li>• Identify which individuals have utilized the setting</li> <li>• Notify CMEs who have individuals using the setting</li> <li>• Require Provider to notify anyone who was potentially exposed <i>without identifying the individual with the confirmed case</i></li> <li>• Use guidance on quarantine for people who were potentially exposed</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure the provider has notified ODDS as outlined in <a href="#">AR 20-049</a></li> <li>• Notify local Public Health, or verify that the individual/family has notified, and follow Public Health guidance</li> <li>• Assist ODDS to identify everyone who attended with the positive individual and was potentially exposed</li> <li>• Monitor (electronically or via phone) any individuals served who were exposed and are quarantined</li> <li>• Ensure program suspends any facility services until public health says people can return</li> </ul>	<ul style="list-style-type: none"> <li>• Notify ODDS as outlined in <a href="#">AR 20-049</a></li> <li>• Immediately notify local Public Health and <i>follow all Public Health direction</i></li> <li>• Notify CME(s)</li> <li>• If services are offered in a provider owned, operated or controlled setting – immediately suspend services until the facility can be cleaned as directed by Public Health</li> <li>• Work with Public Health, (ODDS and CME as needed) to ensure all individuals potentially exposed and their residential or in-home support are notified</li> <li>• Ensure the person does not return until cleared by a physician and symptoms are gone for 72 hours</li> <li>• Ensure staff exposed follow quarantine procedures <i>as directed by their physician or Public Health</i></li> <li>• Create a log of all individuals (including staff) who interacted with the individual in the last three days, <i>as directed by Public Health</i></li> <li>• Initiate required enhanced training and protocol review with DSPs or other direct providers</li> <li>• Ensure staff continue to use precautionary measures, appropriate PPEs, etc.</li> </ul>

**Scenario:** Employment or DSA setting has a suspected case of COVID-19

ODDS Response	CDDP/Brokerage Response	Provider Response
<ul style="list-style-type: none"> <li>• Follow Public Health/Oregon Health Authority direction</li> <li>• Communicate to Provider(s) - Follow OHA / County guidance</li> <li>• Refer to public health website</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure the provider notified ODDS as outlined in <a href="#">AR 20-049</a></li> <li>• Notify local Public Health and follow all Public Health direction</li> <li>• Communicate with Residential or In-Home Provider (or family) to monitor the results of COVID-19 testing</li> </ul>	<ul style="list-style-type: none"> <li>• Send the individual home (if they are at work or their DSA program) and work with their residential provider or family to notify their doctor</li> <li>• Notify local Public Health and follow all Public Health direction</li> <li>• Notify ODDS as outlined in <a href="#">AR 20-049</a></li> <li>• Notify CME</li> <li>• Notify others as directed by Public Health</li> <li>• Require and provide Personal Protective Equipment (PPE) for staff. A provider should make it clear to Public Health that they have a positive case and they need priority PPE. If they are not able to get required PPE at any time, they must document this.</li> <li>• Ensure the person does not return until cleared by a physician and symptoms are gone for 72 hours</li> <li>• Create a log of all individuals (including staff) who interacted with the individual, <i>as directed by Public Health</i></li> <li>• Initiate required enhanced training and protocol review with DSPs or other direct providers</li> <li>• Ensure staff continue to use precautionary measures, appropriate PPEs, etc.</li> </ul>

**Scenario:** Agency employee has a positive case of COVID-19

ODDS Response	CME Response	Agency Response
<ul style="list-style-type: none"> <li>• Follow Public Health/Oregon Health Authority direction</li> <li>• Notify CME</li> </ul>	<ul style="list-style-type: none"> <li>• Verify the provider notified ODDS as outlined in <a href="#">AR 20-049</a></li> <li>• If the provider identifies anyone with I/DD who had contact with the staff:               <ul style="list-style-type: none"> <li>• ensure the residential provider or family is aware;</li> <li>• review and update back up plans as needed;</li> <li>• increase remote / electronic monitoring</li> </ul> </li> <li>• Identify if the employee had any contact with the local CME or case managers, <i>if directed by Public Health.</i></li> </ul>	<ul style="list-style-type: none"> <li>• Notify ODDS as outlined in <a href="#">AR 20-049</a> and local Public Health</li> <li>• Ensure using heightened precautions at all agency offices, facilities, etc.</li> <li>• Follow Provider emergency plan</li> <li>• <i>Follow Public Health guidance on how and who to notify</i></li> <li>• Restrict employee from returning to work for 14 days</li> <li>• Notify ODDS of any individual with I/DD the staff may have had contact with</li> <li>• Notify the CME of any CME employees the staff may have had contact with</li> <li>• Work collaboratively with Public Health</li> <li>• Clean any work site <i>as directed by Public Health</i></li> </ul>

**Scenario:** Agency employee has a suspected case of COVID-19

ODDS Response	CDDP/Brokerage Response	Provider Response
<ul style="list-style-type: none"> <li>Follow Public Health/Oregon Health Authority direction</li> </ul>	<ul style="list-style-type: none"> <li>Verify the provider notified ODDS as outlined in <a href="#">AR 20-049</a></li> <li>Work with provider to identify any individuals or families, providers or case managers the agency employee may have had contact with</li> <li>Assist in notifying individuals, families, etc. <i>at the direction of Public Health</i></li> </ul>	<ul style="list-style-type: none"> <li>Notify ODDS as outlined in <a href="#">AR 20-049</a></li> <li>Notify local Public Health and follow all Public Health direction</li> <li>Ensure using heightened precautions at all agency offices, facilities, etc.</li> <li>Follow Provider emergency plan</li> <li>Restrict employee from returning to work until test is negative or 14 days if test is positive</li> <li><i>Follow Public Health guidance on how and who to notify</i></li> <li>Notify ODDS of any individual with I/DD the staff may have had contact with</li> <li>Work collaboratively with public health</li> <li>Stay in contact with ODDS regarding test result, public health instruction, etc.</li> </ul>

**Scenario:** Case Management staff has a positive case of COVID-19

ODDS Response	CDDP/Brokerage Response	Provider Response
<ul style="list-style-type: none"> <li>Follow Public Health/Oregon Health Authority rules</li> </ul>	<ul style="list-style-type: none"> <li>Notify ODDS as outlined in <a href="#">AR 20-049</a>, in the same manner in which a provider would notify (no staff names)</li> <li>Notify local Public Health and follow all Public Health direction</li> <li>Identify individuals or families, and providers who had contact with case manager <i>as directed by Public Health</i></li> <li>Notify providers if CM was at residence or program, <i>at guidance of Public Health</i></li> <li>Follow internal HR procedures</li> <li>Follow Emergency / COOP Plan</li> <li>Ensure using heightened precautions at any utilized offices</li> <li>Clean worksite as directed by Public Health</li> </ul>	<p>N/A</p>