

## **ECF REQUIRED WORKER TRAINING**

Every worker in the ECF CHOICES Consumer Direction Program must complete the required training in order to provide services in this program. This employee packet contains a copy of :

Consumer Direction in the ECF Choices Program worker training presentation;  
and a copy of the Worker Training Checklist for Consumer Direction.

You can use the copy of the presentation to follow along during training. After the training is finished, you **must fill in** the checklist and **send it to PPL or give it to the Supports Broker.**

Training is offered twice each week over the phone. Please pick the best day and time that works for you and plan to call in. It is a toll-free number.

### **TRAINING SESSIONS**

#### **Training Session 1**

Every **Monday, 3pm-4pm CST** Phone  
# **(866) 619-5581 (Toll-free)**  
Conference Code: **959 055 449#**

#### **Training Session 2**

Every **Friday, 8:30am-9:30am CST**  
Phone # **(866) 619-5581 (Toll-free)**  
Participant Code: **625 267 622#**

### **What to do:**

1. Pick a training session.
2. Call the toll free number for that day/time and enter the Conference Code.
3. **Stay on the call until** training is complete and **end of session roll call is finished.**  
(Roll will be taken at the beginning and end of each session).
4. If you are sending the checklist to PPL you can mail or fax it in.

**Mailing address:**

Public Partnerships, LLC  
Attn. I&A Team  
414 Union ST Ste 1100  
Nashville, TN 37219

**FAX Number:**

1-844-634-7304