

PPL Web Portal Timesheet Status Definitions

While using the Web Portal, as a Member or as a Provider, you have the ability to view timesheets in different statuses. This document will provide information and clarity on those statuses' of your Provider's timesheet.

Provider Timesheet View Status

Timesheet List

Timesheet Status: Unpaid ▼

Timesheet Start Date Range:

Timesheet Submitted Date Range:

Check Number

- Unpaid
- All
- Paid
- Unpaid
- Saved
- Submitted
- Approved
- Rejected
- In Process
- Good To Pay
- Pending
- Denied

Member Timesheet View Status

Timesheet List

There were no timesheets that matched your search criteria.

Timesheet Status: Submitted ▼

Timesheet Start Date Range:

Timesheet Submitted Date Range:

Check Number

[+ Search with Provider Name...](#)

- Submitted
- All
- Submitted
- Approved
- Rejected
- Paid
- In Process
- Pending
- Denied

Status	What it means
Saved	A timesheet with hours that has been saved in our system. Saved timesheets have not been submitted to the member/employer and will not be paid.
Submitted	A timesheet that has been submitted electronically by the Provider. The timesheet is sent to the member/employer for review. The employer can approve the timesheet or reject it.
Approved	A timesheet that a member/employer has reviewed. The member/employer agrees that the hours worked are accurate and are within the program rules. After the timesheet is Approved it is sent to PPL. PPL will review the timesheet to confirm that the hours can be paid according to the program rules.
Rejected	A timesheet that a member/employer has reviewed. The member/employer disagrees with the hours worked. The timesheet is sent back to the provider with the rejection reason(s). The provider is able to make corrections on the rejected timesheet and submit it again.
Denied	PPL changes the timesheet status to "Denied" after it has been in pending status for 45 days or more or if the timesheet is an exact duplicate.
Paid	A timesheet that has been paid and has a check number.
In Process	A paper timesheet that has been faxed to PPL and is in queue to be processed.
Good To Pay	Timesheet will be paid out on the next available pay period.
Pending	A timesheet that is breaking a payroll rule and cannot be paid out until the issue is resolved.