

Timesheet Adjustments

Add or remove units from a Paid Timesheet






Individual
Provider



Find a mistake after you were paid?

Don't wait! Fix the mistake with an adjustment.

An adjustment is a change to an already paid timesheet. Examples could be:

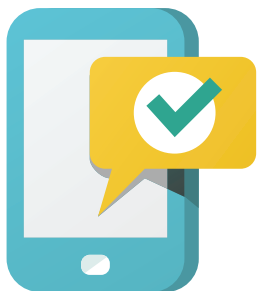
-  Adding hours, units or mileage
-  Removing hours, units or mileage
-  Adding hours spent taking training
-  Changing a date
-  Changing a type of service



An overpayment is an amount already paid to you, in excess to what was entitled, that needs to be paid back to DSHS. If an overpayment happens, you can choose to make payment arrangements or have the full amount taken from your next paycheck.

Let us help!

Our call center agents are ready to help you to make sure your adjustment is done correctly. For training, visit our **training site** (<http://www.publicpartnerships.com/programs/washington/ipone>).



Call Center is ready to help!

844-240-1526

Monday-Friday 7am to 7pm and Saturday 8am to 1pm