



Dear [insert provider name],

Public Partnerships is pleased to provide Electronic Visit Verification (EVV) for the Kansas WORK self-directed care community. EVV technology is available with the Time4Care™ mobile app. As a personal assistant, you know it is important to record your work hours and service notes accurately. EVV allows you to easily record your hours as you deliver care to your member(s). **When you clock in, and when you clock out, the app will record your location. Your location is not tracked during your shift, while you are providing care to the member.** Your Member can use Time4Care to approve your timesheets.

**All workers are asked to download and begin using the Time4Care mobile app by (4/1/2019). If you are using the Time4Care app now, you can keep using it.**

The Time4Care app works on cell phones or tablets. It is free to download from the Apple or Android app store. Also, with this letter are "EVV Introduction" and "Quick Guide to Time4Care" sheets. These documents will help you get started. Please let us know if you have any questions. You may contact us toll-free at 1-833-549-5673.

Thank you,

Public Partnerships, LLC