



Difficulty of Care Federal Income Tax Exclusion Instructions

You may be eligible for a *Difficulty of Care (DOC) Federal Income Tax Exclusion* if you meet the criteria listed in this section. If you are eligible for this exclusion, Federal Income Tax will not be withheld from your Difficulty of Care Payments.

Applying for a Difficulty of Care Federal Income Tax Exclusion

Public Partnerships LLC (PPL) does not make a determination if you are eligible for this exclusion. Upon receipt of a properly completed form, PPL will begin to exclude Federal Income Tax for any payments eligible for the DOC exclusion. A properly completed form includes:

- All three boxes checked in STEP 2

In order to assist you in determining if you are eligible, please review the information on PPL's website at:

<http://www.publicpartnerships.com>

Application for Difficulty of Care Federal Income Tax Exclusion
Certain payments received by an employee for providing Medicaid services in the Employee's home are considered Difficulty of Care payments excludable from federal income tax. To determine if you are eligible for the income exclusion, complete the following steps. If you are eligible, VA CCC Plus, through Public Partnerships will not report the payments as income and will not withhold federal income taxes.
STEP 1: Read the information about the Difficulty of Care Federal Income Tax Exclusion. You can read the information at: https://www.publicpartnerships.com .
STEP 2: Check all that apply: <input type="checkbox"/> I provide services to the consumer in my home. <i>(NOTE: The consumer receiving care must live in the same home as the consumer care provider, regardless of who owns the home.)</i> <input type="checkbox"/> I do not have a separate home where I reside. <input type="checkbox"/> This is the home where I reside and regularly perform the routines of private life, including shared meals and holidays with family.
STEP 3: If all the above <u>do not</u> apply, you are <u>not eligible</u> for the Difficulty of Care Federal Income Tax Exclusion.
STEP 4: If all the above apply, you are eligible for the Difficulty of Care Federal Income Tax Exclusion.
<i>Under penalties of perjury, I declare that I am a consumer care provider receiving payments under a state Medicaid Home and Community-Based Services program. I live in the home with, and I provide services to, the consumer listed at the top of this form.</i>
IMPORTANT: If you no longer reside with the individual you provide services to, you must notify VA CCC Plus, through Public Partnerships and terminate your Difficulty of Care Federal Income Tax Exclusion.